

Internships / Cooperative Education Program

Internships/Cooperative Education is a program of learning which combines classroom study with practical work experience outside the formal academic setting. Many academic programs at TWU provide undergraduate and graduate students the opportunity to participate in such activities. Upon graduation, students will have both a degree and work experience in their chosen field. For more information, contact the Pioneer Center for Student Excellence (<http://www.twu.edu/pioneer-center>) at 940-898-3755.

Admission Requirements

To obtain academic credit in the Internships/Cooperative Education program, a student must:

1. have the recommendation of the student's major or minor department;
2. have a graduate cumulative grade point average of 3.0 on a 4.0 scale;
3. must not be on academic probation; and,
4. be available to work the number of hours per week specified for credit.

Work Schedules

Internship/Cooperative Education students can participate in part-time or full-time work while registered for classes. Each work period is of such duration (approximately 15 weeks during fall and spring semesters and 10 weeks during summer semester) that it provides sufficient opportunity to gain in-depth experience in an area related to the student's academic or career goals. The student and employer together will determine a mutually agreed upon work schedule.

Academic Credit

Academic credit is given for work in positions related to the student's major or minor courses of study. In certain situations, it is possible to receive academic credit if already employed, as long as the current position meets the requirements of the department awarding credit.

All qualified Internship/Cooperative Education programs must meet certain requirements. The program at TWU is based on the following requirements:

1. The work experience must be of sufficient duration to be a meaningful part of the student's academic program, generally the regular semester schedule.
2. Minimum standards of work performance must be maintained by the University and by the employer. The student's work must be evaluated periodically by the student, the employer, and the faculty. The credit and grade for the course is based on evaluation of the student's performance and assigned by a faculty member in the academic department.
3. At the discretion of the department, a maximum of six (6) credit hours can be used toward a graduate degree. Any other registration in Internship/Cooperative Education courses will be

posted to the student's transcript and will be evaluated as hours additional to those required for the degree.

4. Recommendation for credit toward the graduate degree is made by the student's academic department.

Internships/Cooperative Education Course Description

Internship/Cooperative Education work arrangements are made between the University, business, industry, or selected institutions appropriate to the particular academic program. Work assignments are determined on the basis of student interests, skills, and degree program. The student will apply the ideas and processes learned in other courses in practical experience under professional supervision.

Undergraduate Courses

- 4951. Cooperative Education.
- 4953. Cooperative Education.
- 4956. Cooperative Education.

Graduate Courses

- 5951. Cooperative Education.
- 5953. Cooperative Education.
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