

# TRANSFER COURSEWORK

## Academic Course Transfer

- Courses with a direct TWU equivalent are assigned the TWU course prefix and number.
- Courses with no direct TWU equivalent are assigned a generic course prefix and level (1000, 2000, 3000, or 4000), such as ART 2000.
- Classification Level of Courses – Courses will transfer to TWU at the level at which these courses were classified by the institution granting the credit unless specified otherwise in the institutional transfer equivalency guides (<https://twu.edu/transfer-resources/texas-community-college-transfer-guides/>). Community college courses will count as lower-level courses unless otherwise specified.
- All grades will transfer as assigned by the institution granting the credit. Any credit hours not equivalent to a semester credit hour (such as quarter credit hours), will be converted to semester credit hours.
- Transfer Credit – All courses taken for academic credit from regionally accredited colleges will transfer to TWU. Some will apply toward degree requirements, and some may count as electives. Remedial or developmental courses taken in preparation for college-level academic credit are not accepted. Technical or Work Force Education (WECM) courses are not accepted unless the student is pursuing a Bachelor of Applied Arts & Sciences (BAAS) or Bachelor of Applied Science (BAS) and/or the courses have been approved for use by the receiving academic unit.
- Courses with a Nursing (NURS) or Dental Hygiene (DH) prefix are not automatically transferred. These specific courses will be reviewed and approved by the respective disciplines for transferability.
- Regionally-accredited four-year institutions – There is no maximum number of semester credit hours transferred from four-year institutions; however, students must observe the TWU residency requirement for graduation.
- Unaccredited or non-regionally accredited institutions – Courses taken at such institutions will be evaluated independently.
- Repeated Courses – If a transfer course has been taken more than once at another institution, TWU will accept the best grade awarded to the student for that course. (Individual academic programs with a separate admissions review process may have a different practice for repeated courses.)
- Confirming Transferable Coursework
  - a. Upon acceptance to TWU, students may view their transfer work and unofficial transcript through Pioneer Portal, Self-Service.
  - b. No undergraduate coursework taken as part of a completed bachelor's degree program will be posted to the TWU transcript for students accepted as post-baccalaureate students.
  - c. Application of transferable coursework to specific degree plans is at the discretion of the student's academic department.
  - d. Application of transferable coursework to specific core or global perspective requirements is at the direction of the Office of Curriculum and Strategic Initiatives.
- Re-evaluate Transferability – Texas Woman's University reserves the right to re-evaluate the transferability of specific courses offered by other institutions and to amend the University course and/or program offerings without prior notice. Check the TWU Transfer Admissions (<http://www.twu.edu/admissions/transfer/>) website for the most up-to-date information on transfer credit policies (<https://www.twu.edu/admissions-processing/transfer-equivalency-guides/>).

- Final Equivalency Determination – Final determination of course equivalencies resides with the academic department most aligned with the transfer course.

## Workforce Course Transfer

- Courses defined as workforce education (Workforce Education Course Manual - WECM), technical or vocational, are not transferable to a B.S. or B.A. degree program unless specifically approved by the appropriate academic department.
- Workforce courses may be transferred as credit to specific degrees, such as the B.A.S. (Bachelor of Applied Science) or B.A.A.S. (Bachelor of Applied Arts and Sciences), with the appropriate departmental approval. Students must have successfully completed with a passing grade at least 12 semester credit hours of academic college-level coursework and 15 semester credit hours of approved WECM coursework to be eligible for a B.A.A.S. program.
- Students entering a B.A.S. or B.A.A.S. program may change to a B.S. or B.A. program by reapplying to the University. In this case, the workforce credit will be re-evaluated and amended on the transcript to include the possibility of removing all WECM credit.

## Military Credit

- TWU follows the recommendations of the American Council on Education's ACE Guide to the Evaluation of Education Experiences in the Armed Services.

## Non-Transferable Courses

- Coursework in remedial math, reading, and writing, or courses equivalent to developmental TWU courses, are not transferable and do not satisfy college-level requirements at TWU. Successful completion of developmental courses may be used to establish readiness for college-level courses.
- Courses in college transition/student success are not transferable to TWU, unless they satisfy a Texas core curriculum area for another Texas public institution.
- TWU does not accept life or work experience for college credit.

Information related to the state-approved Field of Study Curricula can be found on the Texas Higher Education Coordinating Board (<https://www.highered.texas.gov/our-work/supporting-our-institutions/program-development/texas-transfer-framework/>) site.

The University provides support services for all transfer students, including an orientation program equivalent to that provided for entering first-year students.