**GRADUATION REQUIREMENTS**

**Graduation Planning**

Degrees are conferred three times each year, at the close of the fall and spring semesters and at the close of summer sessions. Commencement ceremonies are held in May and December in Denton and Houston.

*Degree Plan Deadline:* At least one year before the intended semester of graduation any student planning to graduate must submit an Undergraduate Degree Plan Verification Form (http://twu.edu/registrar/forms.asp), signed by their advisor, to the Registrar’s Office.

*Application Deadlines for Graduation:* A student must apply to graduate online through the Pioneer Portal (https://portal.twu.edu/default.asp) by the published deadline, which is the census date of the graduating term. (See the academic calendar (http://twu.edu/registrar/academic-calendars.asp) and the Registrar’s website (http://www.twu.edu/registrar) for specific deadlines.) All undergraduate applicants must have earned at least 90 semester credit hours and be in good academic standing on the application deadline date.

Students are urged to check that their Degree Plan Evaluation (available through WebAdvisor (https://webadvisor.twu.edu/WebAdvisor/WebAdvisor?TYPE=M&PID=CORE-WBMAIN&TOKENIDX=7447296094)) shows completion or in progress on all requirements prior to applying for graduation. A non-refundable graduation application fee of $40.00 will be charged at the time of application.

**Application Roll-Over**

TWU will allow a student to move their graduation application forward to the next term once without paying a new graduation application fee. A Request to Change Graduating Term (http://twu.edu/media/documents/registrar/request-to-change-graduating-term.pdf) form must be submitted to the Registrar’s Office (http://www.twu.edu/registrar) by the published deadline, typically six weeks from the end of the long term and four weeks from the end of the summer term (see academic calendar for specific deadlines).

**Grade Point Requirements**

A graduating senior must have at least an overall 2.0 in all coursework, a 2.0 in TWU coursework, and 2.0 in major, minor, and core courses by the beginning of the intended semester of graduation. A course that has been repeated is counted only once, and the higher grade is counted toward the grade point average to determine eligibility for graduation. A course in which the student has made a grade of F cannot be repeated by correspondence for credit. The Office of the Registrar keeps an accurate record of the number of semester credit hours each student has earned.

Credit-by-examination courses will not be considered in computing the grade point average to determine eligibility for graduation. A course in which the student has made a grade of F cannot be repeated by correspondence for credit. The Office of the Registrar keeps an accurate record of the number of semester credit hours each student has earned.

**Residency Requirements**

1. A minimum of 25% of the semester credit hours must be at TWU.
2. At least one-half of the upper level courses in the major and at least one-half of the upper level courses in the minor must be completed at the University. Correspondence and credit-by-examination courses do not satisfy residence requirements for graduation.

**Advanced Semester Credit Hours Requirement**

A minimum of 36 advanced semester credit hours is required for any baccalaureate degree. An advanced course for a baccalaureate degree is one that is numbered 3000 or 4000.

**Transfer Work Needed for Degree Completion**

All transfer work required for degree completion must be received by TWU within four weeks of the end of the term for which a student has applied to graduate. Transfer work not received by this deadline, or failure to apply to have the graduation application forwarded to a future term by the rollover deadline, will require the student to reapply to graduate the following term (with a new application fee assessed).

**Summary of University Requirements for the Bachelor’s Degree**

This catalog is designed to assist the student and academic advisor in planning and scheduling a degree program. Each student should keep in mind, however, that she or he alone is ultimately responsible for understanding and fulfilling all degree requirements. Students are responsible for their own degree plans and for the completion of all requirements for the degrees that they seek. Below are the minimum requirements for undergraduate degrees:

- Completion of core curriculum with a grade point average of 2.0 or higher
- Completion of three semester credit hours for global perspectives requirement
- Overall grade point average of 2.0 or higher
- TWU grade point average of 2.0 or higher
- Major and minor 2.0 grade point average or higher
- No grades of Incomplete on the transcript
- Successful completion of a minimum of 120 semester credit hours
- Successful completion of a minimum of 36 advanced semester credit hours
- Successful completion of a major or an approved degree program, verified in the Degree Plan Evaluation located in WebAdvisor (https://webadvisor.twu.edu/WebAdvisor/WebAdvisor?TYPE=M&PID=CORE-WBMAIN&TOKENIDX=7447296094)
- Successful completion of residency requirements:
  - 25% of all semester credit hours required for the degree at TWU
  - half of major upper level and half of minor upper level courses at TWU
- Successful completion of comprehensive examinations where applicable
Global Perspectives Graduation Requirement

Living in an interconnected global society requires an appreciation of the complexity and interdependency of world events and issues. Undergraduate education at TWU aims to broaden students’ perspectives, expand the boundaries of their conversations, and provide them opportunities to recognize and understand other worldviews. To meet this goal, all undergraduates who enroll at TWU must complete a global perspectives requirement. A global perspective refers to skills, knowledge, and attitudes in areas such as global dynamics, non-western worldviews, international systems and events, and global cultures. To meet this requirement, students may either complete three (3) semester credit hours of courses that have been approved for global perspectives, complete a major in which the global perspective competencies are integrated across the curriculum and is approved for global perspectives designation, or complete global perspectives approved courses in international study or independent study. These methods of achieving global perspectives may be combined when appropriate, and students will be encouraged to pursue as many opportunities as their degree programs allow. Courses approved for global perspectives are indicated on departmental degree plans with the designation (GP), are listed on the Undergraduate Studies and Academic Partnerships (http://www.twu.edu/undergraduate-studies) website, and may be identified online in the Course Search through Webadvisor (https://webadvisor.twu.edu/WebAdvisor/WebAdvisor?TOKENIDX=2193139552&type=M&constituency=WBST&pid=CORE-WBST).

Second Baccalaureate Degree

When an additional baccalaureate degree is desired in a field other than that covered by the first degree, the student must meet all the catalog requirements for the second major. A student who pursues an additional bachelor’s degree must:

• hold a valid bachelor’s degree from an accredited college or university,
• complete a minimum of 30 additional semester credit hours in residence at TWU, including half the major or a minimum of 15 advanced hours; and
• complete the state-mandated credits in history and government if they were not completed for the first degree.

Courses taken for prior baccalaureate degrees may be used for the next degree except for the required 30 additional semester credit hours. These degree requirements apply to students holding a baccalaureate degree from TWU or other accredited institution.

Graduation Honors Recognition

Graduating seniors (those receiving a baccalaureate degree) whose cumulative grade point average (GPA) reflects excellent scholarship are awarded their degree cum laude, magna cum laude, or summa cum laude. A minimum of 30 semester credit hours must be earned at TWU before the final semester to qualify for this recognition. The cumulative GPA ranges for these graduation honors designations are listed below.

<table>
<thead>
<tr>
<th>Graduation Honors</th>
<th>GPA Range</th>
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<tbody>
<tr>
<td>Summa Cum Laude</td>
<td>3.900 and above</td>
</tr>
<tr>
<td>Magna Cum Laude</td>
<td>3.700 - 3.899</td>
</tr>
<tr>
<td>Cum Laude</td>
<td>3.500 - 3.699</td>
</tr>
</tbody>
</table>

Graduation honors recognition at the commencement ceremony is based on the cumulative GPA at the end of the semester prior to the final semester. Graduation honors recognition as recorded on the diploma or posted to the official transcript is based on the cumulative GPA at the end of the final semester.