

DIVISION OF COMPUTER SCIENCE

Web Site: <https://twu.edu/computer-science/>

Policies

Academic Policies

The following policies apply to students enrolled in courses or degree programs in the Division of Computer Science:

1. A minimum grade of C is mandatory in all major and departmental requirement courses for Computer Science majors. If a student earns a grade of D, F, or W in a required course, the student must repeat the course and earn at least a C.
2. A student who earns a grade of D, F, or W in a course in the Division of Computer Science may not progress to courses for which that course is a prerequisite. Instead, the student must repeat the prerequisite course and earn at least a C.
3. Once enrolled as a student at Texas Woman's University, Computer Science majors must complete upper-level (3000 and 4000 level) major and departmental requirement CSCI courses at Texas Woman's University.
4. The Division of Computer Science will not approve a schedule override for courses with a schedule conflict.

Student Conduct

A university degree is a major professional accomplishment, and as such, the Division of Computer Science expects students to conduct themselves as future professionals. Students are expected to:

1. Maintain good attendance.
 - a. Attend and engage in class. Repeat absences will negatively impact student learning and course grades.
 - b. Arrive to class on time and remain in class until the end of the scheduled time or until the instructor has signaled that class activities are concluded, whichever occurs first.
 - c. An instructor is not obligated to re-teach class material during lecture or office hours to students who arrive late or do not attend class, regardless of the reason.
2. Invest 2-3 hours of preparation outside of class time per credit hour. For example, for a 3-credit course, expect to spend 6-9 hours per week studying outside of class.
3. Display a positive and respectful attitude to faculty, staff, and other students according to the university's guidelines on civility.
4. Complete work with honesty and integrity. Violations of academic integrity will be reported to the university.
5. Follow university (<https://twu.edu/civility/>) and class syllabus policies and procedures when dealing with problems or issues. The syllabus functions as a contract between faculty and students regarding the policies for a course.
6. Represent the Division of Computer Science and TWU in a professional and responsible manner.

These policies are in addition to the state of Texas and university academic policies listed in the TWU Catalog. Exceptions will be considered on a case-by-case basis and are rarely granted.