

SKILLTRADE MEDICAL ASSISTANT ONLINE PROGRAM

The Skilltrade Medical Assistant Online Program prepares students for entry-level positions in various healthcare settings. The curriculum integrates core medical knowledge and hands-on clinical skills using advanced educational technologies, including interactive instructor-led videos, gamified modules, virtual 3D simulations, and AI-driven immersive scenarios. The program covers essential topics such as medical terminology, anatomy and physiology, infection control, pharmacology, clinical procedures, and administrative tasks.

Students will learn how to perform key clinical duties such as taking vital signs, administering medications, performing phlebotomy, conducting EKGs, and assisting with specialty procedures. They will also develop skills in medical office administration, including electronic health records (EHR) management, medical billing and coding, and patient communication. Additionally, students will be trained in telehealth, preparing them to support modern healthcare delivery systems.

The program concludes with comprehensive Certified Clinical Medical Assistant (CCMA) certification exam preparation, including review modules and practice tests. Students will also complete career development training focused on professionalism, resume building, interview skills, and job search strategies. Upon completion of coursework, students will take the CCMA exam to conclude the program, and they will be well-equipped to pursue entry-level positions in healthcare settings such as clinics, hospitals, and private practices.

Graduates of this program qualify for entry-level occupations in healthcare, even without prior postsecondary education or work experience. Specific job titles may include, but are not limited to:

- Certified Clinical Medical Assistant (CCMA)
- Medical Office Assistant
- Pediatric Medical Assistant
- Internal Medicine Assistant
- Dermatology Assistant
- Primary Care Assistant
- Ophthalmology Assistant
- OB/GYN Assistant
- Urgent Care Assistant
- Float Medical Assistant

Program Clock Hours

320 Hours

Program Length

20 weeks

Delivery Method

Online learning; all clock hours for this program are considered lecture/theory and will be completed asynchronously online.

Graduation Requirements / Program Award

Students who have successfully passed all subjects in the program within an acceptable pace are awarded a Certification of Completion. The Certificate is provided digitally via email upon program completion.

CCMA Certification

As part of the program requirements, students must take the Certified Clinical Medical Assistant (CCMA) exam during the final week of the program. While passing the National Healthcareer Association (NHA) exam to earn the CCMA credential is not required to complete the program, it is highly regarded within the healthcare industry and can significantly enhance employability and career advancement opportunities.